



BRIDGE OF ALOHA FESTIVAL

MAY 5, 2018

PRODUCT/ SERVICES VENDOR APPLICATION/AGREEMENT

Manuiki Foundation will be celebrating its seventh annual Bridge of Aloha Festival, scheduled on May 5, 2018 from 10:00 am to 9:00 pm (subject to change). The Festival will be held at the Ferndale Event Center, located at 5715 Barrett Road Ferndale, WA 98248. Ferndale is 98.2 miles north of Seattle and approximately 1 hour and 35 minutes drive. The Center is an 18,000 square ft. facility. As one of the largest facilities in Whatcom County, the Ferndale Event Center has elegant furnishings; centrally located and has easy freeway access with lots of free parking, which makes it an ideal location.

You may view the center at the following link: <http://www.ferndaleeventscenter.com/>

All products/services, information and non-profit booths will be located indoors or depending on available space vendor maybe located outdoors. Please note: no electricity available outdoors (generators are welcome). Inside vendors are on a first come first serve basis.

Please complete the form in its entirety and return pages 2 & 3, signed and initialed by the specified deadline on the application/agreement.

If you have any questions, please contact Brenda Ancheta at 360.319.3601 or email at: bridgeofalohafestivalnw@gmail.com

Registration Fees

- For products/services (P/S), \$100.00 for an approximate 8X8 booth space, plus \$25.00 merchandise donated toward our raffle. Raffle Item shall be provided on the day of the event at check in time.
- Information or Non-profit \$75.00 per booth space, 5X8 booth space with one table and two chairs.
- Letter of confirmation with details and receipt of payment will be sent to you via email.
- Each product/services and information only booth spaces will be provided with two free entries, all others must pay to enter. There will be a list of names at the time of check in, please provide the names on page two for security check in.
- Late registration after March 1, 2018, an additional \$50.00 fee.
- Registration fee refund:
 - Registration fees received in full: cancellation notice must be received by March 1, 2018 for a full refund.
- Cancellation notification received after March 1, 2018 no refund.

The Manuiki Foundation is a non-profit 501 (c)3 organization that was established for and is dedicated to the preservation and perseverance of the Hawai`ian culture and traditions



VENDOR APPLICATION / AGREEMENT

Full Payment and Application is due by March 1, 2018

Date of Event: May 5, 2018

Time: 10:00 am to 9:00 pm

Please check one: P/S Vendor booth [] Informational Vendor booth [] Non-profit booth []

Name: _____

Business Name: _____

WA State UBI Number: _____ [] I do not have a UBI number TIN# _____

Address: _____ City: _____ State _____

Home phone: _____ Cell: _____

Email: _____ Website: _____

Type of Business: ***Please describe your product/service.***

Inside Booth Requirements: No electricity outside. Generators are welcomed.

[] I require electricity, 120v wall socket available. Note: Inside building electrical outlets are limited, consideration based on first-come-first-served paid in full basis. Vendors must provide their own extension cords.

[] I am interested in one booth space.

[] I am interested in a multi booth space. Number of booths needed: _____
e.g. P/S (2 booth space = \$200.00) Information or Non-profit (2 booth space = \$150) etc.

Table 1 - Name: _____ Name: _____

Table 2 - Name: _____ Name: _____

Table 3 - Name: _____ Name: _____

Payment Method: we will accept Check, Cashier Check, or Money Order

Payment for: _____ enclosed. Payable to **Manuiki Foundation**: C/O Brenda Ancheta, 401 Park Ridge Rd., Bellingham, WA 98225



Compliance

- **Where applicable all vendors must obtain and comply with the following items:**
 - All local, state, and federal regulations regarding merchandise sales taxes.
 - All food related products sold at all booths, the information must be provided to and be cleared by Whatcom County Health Department. For more information, visit: <http://www.co.whatcom.wa.us/faq.aspx?TID=55>
 - Your signature below confirms that you have read pages 1-3, understand and agree to enforce all requirements and comply with all conditions specified herein.

Booth Guidelines

- All vendors are required to sign a booth space application.
- Vendors are considered on a first-come-first-served paid in full basis and application priority will be given to businesses that sell Hawaii products and services.
- The assignment of booths and placement of vendors is at the sole discretion of event coordinators committee.
- Product/Services booth provided with an approximate size of 8X8 ft space along with two 6 ft long tables and two chairs. Information booth provided with 5X8 ft space and one 6 ft long table and two chairs,
- All items for sale must be island-style merchandise, handmade arts or crafts.
- **NO** homemade food.
- All vendors may start check in and setup at 7:00 a.m. and must be ready by 9:45 a.m., doors open.
- Vendors must remain open for Business until 9:00 p.m.(end time subject to change)
- Early setup Friday, May 4, 2018 will be available starting at 6:00 pm and ending at 9:00 pm.
- All vendors are required to maintain their space neat, free of hazards, and responsible for cleaning up their own area after the event.
- All adult representative of the participating vendor must be present at all times during all operating hours of the Festival.
- Exhibitors to furnish their own display.
 - Vendors are to refrain from hanging, taping, gluing, stapling, screwing, or tacking decorations or other material onto the walls and any facility equipment.
 - Vendor agrees to reimburse Ferndale Events Center or Manuiki Foundation for any loss or damage occurring to the facility and its contents.
- Setup and tear down is the sole responsibility of the vendor.

Insurance

- Manuiki Foundation accepts no insurance liability for vendor goods and services. Vendors who are concerned about insurance issues are encouraged to pursue individual event insurance coverage.
- Vendors agree NOT to hold Manuiki Foundation members liable for any loss, damages, incidents, or accidents that may have occurred during this event to their personal property, merchandise, servicing tools, or themselves

Authorized Signature

Date

Print Name

Hotels Accommodation

Silver Reef Hotel Casino Spa
360-383-0777 or 866-383-0777
<http://www.silverreefcasino.com/>
4876 Haxton Way
Ferndale, WA 98248
Located 9 mins/6.36 miles
Mention the Bridge of Aloha event for group rate

Oxford Suites
<http://www.oxfordsuitesbellingham.com/>
4501 Meridian Street
Bellingham, WA 98226
360.676.1400
Located 12 mins/6.8 miles

Super 8 Hotel
5788 Barrett Ave.
Ferndale, WA. 98225
(360) 384-8881
Located across from Ferndale Event Center

Sandcastle at Birch Bay
360-371-4900
<http://www.sandcastleatbirchbay.com/>
7854 Birch Bay Drive
Birch Bay, WA 98230
Located 17 mins/12.51 miles

Hampton Inn - Bellingham
360-676-7700
<http://www.hampton-inn.com/hi/bellingham-airport>
3985 Bennett Drive
Bellingham, WA 98225
Located 12mins/7.7 miles

Marriott Spring Hill Suites
360-714-9600
<http://www.springhillbellingham.com/>
4040 Northwest Avenue
Bellingham, WA 98226
Located 7 mins/5.97 miles

La Quinta Inn & Suites Bellingham
360-738-7088
<http://www.laquintabellingham.com/>
1063 W Bakerview Road
Bellingham, WA 98226
Located 7 mins/5.63 miles

Holiday Inn Express
360-671-4800 or 800-465-4329
<http://www.hiexpress.com/bellinghamwa>
4160 Guide Meridian
Bellingham, WA 98226
Located 9 mins/7.34 miles

Econo Lodge Inn & Suites Bellingham
360-671-4600
<http://www.econolodge.com/hotel-bellingham-washington-WA228>
3750 Meridian
Bellingham, WA 98225
Located 8 mins/7.13 miles

Comfort Inn Bellingham
360-738-1100 or 800-228-5150
<http://www.comfortinn.com/hotel-bellingham-washington-WA041>
4282 Meridian Street
Bellingham, WA 98226
Located 9 mins/7.46 miles

Home2
360.734.3111
805 Home Lane
Bellingham, WA 98226
Located: 8 mins/6 miles

Best Western Heritage
360-647-1912 or 888-333-2080
<http://bestwesternheritageinn.com/>
151 McLeod Road
Bellingham, WA 98226
Located 8 mins/6.82 miles

Baymont Inn & Suites
360-671-6200 or 800-831-0187
<http://baymontbellingham.com/>
125 E Kellogg Road
Bellingham, WA 98226
Located 9 mins/7.46 miles

[Holiday Inn Hotel & Suites Bellingham](#)
360) 746-6844
4260 Mitchell Way
Bellingham, WA 98226
Located: 9 mins/6.4 miles